**Wilde Ganzen project reporting form**

|  |  |
| --- | --- |
| Case number | 2017.0469 |
| Case description | 'Bouw en inrichting bibliotheek en laboratorium in Bargaun |
| Name Dutch partner | Stichting Nepal |
| This form is completed by | Jeroen van den Bergh |
| Name organization | The Nepal Trust |

*Please type* ***only*** *in these boxes and send the report* ***as a Word document****, so we can upload it in our computer database.*

*And please send us this report as soon as possible, not later than* ***three months*** *from now.*

*If this is impossible for you, it is important that you* ***contact*** *us.*

**A. ACTIVITIES AND RESULTS**

*Here, we ask first about the project as such. Then, about the project’s effects on your organisation.*

**About the project as such:**

What were the original aims (objectives) of the project

*(please check with the original application form)*:

a) Support structures established for local school

b) Increased education and literacy levels among local communities through school teaching and education

What were the planned activities of the project *(please check with the original application form)*:

a) To construct and establish a school library and science lab

b) To provide furniture

c) To provide education materials and sport equipment

d) To provide basic repairs, painting, etc.

Please tell us what has happened after the approval and the receipt of the money, by answering these questions:

(a1) Did these aims (objectives) remain the same? Or was it necessary to change the aims of the project? If so, how were they changed? And for what reason?

The repair and renovation aspect had been increased whereas the provision of education materials has been decreased due to need of hardware components.

(a2) Which activities were carried out actually? Please give us a detailed list:

a) Construction of 2 extra buildings for library and science lab purposes

b) Painting of all school buildings and roof repair

c) Provision furniture

d) Provision electricity and water supply

(a3) Which planned activities were not carried out? And why?

The provision of education materials and sport equipment has been altered due to the request of the school committee to renovate the existing school buildings, which incl. roof repair and painting, but also the provision of electricity and water supply.

(a4) What were the effects (the results) of the project? What did it achieve?

The space for learning has been extended and the buildings have been renovated and upgraded. In addition the school has now also water supply and electricity available which will increase the overall functionality of the school.

(a5) What were the difficulties you had? What could not be achieved?

 N/A

 (a6) Who benefits directly from the project?

*Number of people:135 total*

*% male adults: 10 male staff(7.4%)*

*% female adults: 5 female staff (3.7%)*

*% children: 120 (70 boys – 52% + 50 girls – 48%)*

*% people with disabilities: 0%*

(a7) What are the true benefits they get from the project, now it is all ready?

The school can upgrade itself to provide better services to the students from the surrounding area.

**About your organisation:**

(a8) How did the project improve the work of your organisation?

It raised our profile.

(a9) Are there also some less positive effects for your organisation? If so, which ones?

N/A

(a10) Does this project, now it is finished, cause extra day-to-day expenses for the work of your organisation? If so, what kind of expenses? In which ways (by whom) will these expenses be met?

 N/A

(a11) Which efforts does your organisation make to generate ever more resources (money and otherwise) for your work within your country, from users, the community, the government, wealthy individuals, and the like?

NT will encourage local government, partners and social groups that already have been involved with the school in the past to continue their support for the school in future if required.

(a12) Wilde Ganzen is developing a web-based programme of capacity development on local resource generation. Would you like to receive information about this programme?

Already in hand.

(a13) What are the medium or long term prospects of your work (which this project supported)?

Do you think of other future investments which would be important for Wilde Ganzen to support, if possible?

Due to the project better education can be made available for the local communities and also will enable students to have access to improved education infrastructure.

(a14) Wilde Ganzen wants to learn from your experience with this project, now that it is completed. We will use your experiences to advise other organisations with similar projects. So, please take a little time to tell us what similar projects certainly should do, and also certainly should not do, in order to make them a success. Please be frank: we will not tell others who you are.

It should not create a dependency of local communities towards donors, as they should take responsibility themselves in first to find solutions. This school already has government support for the running of the school that will benefit all for longer term.

The collaboration with the school committee and DEO, local community and partners has been very effective and we hope that this can be achieved for other projects as well.

The project should contribute towards a longer term plan so other supporters may be able to complement past efforts done.

(a15) Please give us a feedback how you experienced working for this project with your Dutch partner name PI and with Wilde Ganzen. We want to learn from your honest comments too.

All positive.

**WE WOULD ALSO NEED A FEW PICTURES OF THE PROJECT NOW IT IS COMPLETED**

***Do NOT put them into this Word document, but send them each as a separate file. Refer to the Wilde Ganzen instructions about what for us a ‘good’ picture is.***

(a16) Please tell us what the pictures show.

See attached.

**B. FINANCIAL REPORT: HOW THE MONEY FOR THE PROJECT WAS SPENT**

**1. Income for the project (table 1)**

List the contribution of all donors (including your organisation’s own *cash* contribution, if applicable).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Date received** | **Amount in your currency (NPR.)** | **Amount in EURO** |
| ***Received from Wilde Ganzen*** | 1st instalment | 25/07/2018 | 3,774,437.68 | € 30,034.50 |
|  | 2nd instalment |  |  | € |
|  | 3nd instalment |  |  | € |
| *(add lines if needed)* | etc. |  |  | € |
| **Total from Wilde Ganzen**  |  |  | **(a) 3,774,437.68** | **(b) € 30,034.50** |
| **Average exchange rate: (a)/(b) = rate 1 € NPR. 125.67***Use this rate to calculate the* ***EURO value*** *of other income and of the expenditures for the project (table 2)*  |
| ***Other income for this project*** | **Amount in your currency (NPR.)** | **Calculated****EURO value** |
| received from other donors from outside your country | donor name(s)  |  |  |
| received from sources within your country, including your own cash contribution | donor name(s) |  |  |
|  |
| **Total income** |  |  | **3,774,437.68** | **€ 30,034.50** |

**2. Expenditures for the project (table 2)**

*Please add lines if necessary*

|  |  |
| --- | --- |
| **Actual expenditures** | **Approved budget \*)** |
|  |  |
| *Name of your currency* | NPR. |  |  |
| *Average exchange rate(from table 1):* |  125.67 = 1 euro |  |
| *(add lines if required)* | your currency | **EURO** | **EURO** |
|  |  |  |  |
| ***building and drilling*** |  |  |  |
| - Construction library/ science lab building incl. water  supply and electricity works | 1,974,431.38 | 15,711.24 | 14,348 |
| - Basic repairs/ maintenance, painting, etc. | 1,033,540.90 | 8,224.25 | 3,478 |
|  |  |  |  |
|  |  |  |  |
| ***subtotal*** | **3,007,972.28** | **23,935.49** | **17,826** |
|  |  |  |  |
|  |  |  |  |
| ***equipment / inventory*** |  |  |  |
| - Furniture | 200,000 | 1,591.47 | 3,913 |
| - Education materials/ Sport equipment | 0 | 0 | 2,653 |
| ***subtotal*** | **200,000** | **1,591.47** | **6,556** |
|  |  |  |  |
| ***staff/volunteers training*** |  |  |  |
| - |  |  |  |
| - |  |  |  |
| ***subtotal*** |  |  |  |
|  |  |  |  |
| ***project management and supervision*** |  |  |  |
| - Project Management/ Supervision/ Gov. Monitoring | 566,465.76 | 4,507.57 | 4,034 |
| ***subtotal*** | **566,465.76** | **4,507.57** | **4,034** |
|  |  |  |  |
| ***other expenditures*** |  |  |  |
| - Cargo/ porters |  | 0 | 1,608.50 |
| ***subtotal*** |  | **0** | **1,608.50** |
| **TOTAL actual expenditures for *this project*** | **3,774,437.68** | **€ 30,034.50** |
| Total of approved budget \*) |  | **€ 30,034.50** |

\*) Agreed budget when the project was approved by Wilde Ganzen.

**3. Income and expenditures (table 3)**

Please provide an overview of the total income and the total expenditures.

|  |  |  |
| --- | --- | --- |
|  | **In your currency (NPR.)** | **In Euro** |
| **Total income *(table 1)*** | 3,774,437.68 | 30,034.50 |
| **Total expenditures *(table 2)*** | 3,774,437.68 | 30,034.50 |
| **Balance** | 0 | 0 |

**4. Explanation and justification**

The project expenditures should follow the agreed budget. In some cases this will not have been entirely possible. If this is the case, we need an explanation of the differences between the agreed budget and the actual expenditures.

Please give us a detailed explanation especially in the following cases:

a) a major (more than 10%) difference *within* each subtotal budget and expenditures;

b) a major (more than 10%) difference *between* subtotals budget and expenditures;

c) a *negative* or a *positive* balance between income and expenditures:

- in the case of a *negative* balance, we need an explanation how this deficit has been financed;

- in the case of a *positive* balance, please state how this money will be used.

There was a need to upgrade the existing buildings which were in need of repair (painting, roof) but also to provide electricity and water supply. This was on request of school committee and more funds have been used to realize these components, which lowered the budget for education materials, which will the school provide itself.

**C. DECLARATION ON THIS REPORT**

As a representative of The Nepal Trust, I declare that to the best of my knowledge the information provided in this report is complete and correct.

Name and Stamp of your organisation: Date: 24 September 2019

The Nepal Trust



Your name and function: Your Signature: 

Jeroen van den Bergh

Country Director

Checked by:

Stichting Nepal, Netherlands



Please, email this form to secretariaat@wildeganzen.nl. Thank you!