**Wilde Ganzen project reporting form**

|  |  |
| --- | --- |
| Case number | 2017.0467 |
| Case description | Muchu school project |
| Name Dutch partner | Stichting Nepal |
| This form is completed by | Jeroen van den Bergh |
| Name organization | The Nepal Trust |

*Please type* ***only*** *in these boxes and send the report* ***as a Word document****, so we can upload it in our computer database.*

*And please send us this report as soon as possible, not later than* ***three months*** *from now.*

*If this is impossible for you, it is important that you* ***contact*** *us.*

**A. ACTIVITIES AND RESULTS**

*Here, we ask first about the project as such. Then, about the project’s effects on your organisation.*

**About the project as such:**

What were the original aims (objectives) of the project

*(please check with the original application form)*:

a. Support structures established for local school

b. Improved facilities available for children staying at the school hostel

c. Increased education and literacy levels among local communities through school teaching and education

What were the planned activities of the project *(please check with the original application form)*:

a) To construct 2 class rooms

b) To construct a kitchen

c) To construct a dining hall

d) To construct a storage room

e) To repair the meeting hall

f) To establish a wholesale community-run commodity shop for school income generation

Please tell us what has happened after the approval and the receipt of the money, by answering these questions:

(a1) Did these aims (objectives) remain the same? Or was it necessary to change the aims of the project? If so, how were they changed? And for what reason?

Remained the same.

(a2) Which activities were carried out actually? Please give us a detailed list:

a) To construct 2 class rooms

b) To construct a kitchen

c) To construct a dining hall

d) To construct a storage room

e) To repair the meeting hall

(a3) Which planned activities were not carried out? And why?

f) To establish a wholesale community-run commodity shop for school income generation

Over the time there has been road development in Humla in that region, so many shops had been established due to economic development, hence the shop was not a viable idea anymore and the project component changed into the repair and development of Challa school, a related school in the Muchu area to support students for which the Muchu school was too far to walk, but can be considered a dependence school of Muchu school. Prior to this WG approval has been received.

(a4) What were the effects (the results) of the project? What did it achieve?

Due to the new school building infrastructures the students and teachers have a safe building for their education activities. In addition the school has now also water supply and sanitation measures available which will increase the overall functionality and hygiene levels of the school.

(a5) What were the difficulties you had? What could not be achieved?

N/A

(a6) Who benefits directly from the project?

*Number of people: 147 students + 10 teachers = 157 people total*

*44 students (Challa - 28 girls, 16 boys) +103 students (Muchu - 64 girls, 39 boys)*

*5 teachers (Challa - 2 female, 3 male) + 5 teachers (Muchu - 2 female, 3 male)*

*% male adults: 3.8%*

*% female adults: 2.5%*

*% children: 93.7%*

*% people with disabilities: N/A*

(a7) What are the true benefits they get from the project, now it is all ready?

The school can upgrade itself to provide better services to the students from the surrounding area.

**About your organisation:**

(a8) How did the project improve the work of your organisation?

It raised our profile.

(a9) Are there also some less positive effects for your organisation? If so, which ones?

N/A

(a10) Does this project, now it is finished, cause extra day-to-day expenses for the work of your organisation? If so, what kind of expenses? In which ways (by whom) will these expenses be met?

N/A

(a11) Which efforts does your organisation make to generate ever more resources (money and otherwise) for your work within your country, from users, the community, the government, wealthy individuals, and the like?

NT will encourage local government, partners and social groups that already have been involved with the school in the past to continue their support for the school in future if required.

(a12) Wilde Ganzen is developing a web-based programme of capacity development on local resource generation. Would you like to receive information about this programme?

Already in hand.

(a13) What are the medium or long term prospects of your work (which this project supported)?

Do you think of other future investments which would be important for Wilde Ganzen to support, if possible?

N/A

(a14) Wilde Ganzen wants to learn from your experience with this project, now that it is completed. We will use your experiences to advise other organisations with similar projects. So, please take a little time to tell us what similar projects certainly should do, and also certainly should not do, in

order to make them a success. Please be frank: we will not tell others who you are.

N/A

(a15) Please give us a feedback how you experienced working for this project with your Dutch partner name PI and with Wilde Ganzen. We want to learn from your honest comments too.

All positive.

**WE WOULD ALSO NEED A FEW PICTURES OF THE PROJECT NOW IT IS COMPLETED**

***Do NOT put them into this Word document, but send them each as a separate file. Refer to the Wilde Ganzen instructions about what for us a ‘good’ picture is.***

(a16) Please tell us what the pictures show.

See attached.

**B. FINANCIAL REPORT: HOW THE MONEY FOR THE PROJECT WAS SPENT**

**1. Income for the project (table 1)**

List the contribution of all donors (including your organisation’s own *cash* contribution, if applicable).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Date received** | **Amount in your currency (NPR)** | **Amount in EURO** |
| ***Received from Wilde Ganzen*** | 1st instalment | 28/01/2019 | 7,717,651.28 | € 58,074 |
|  | 2nd instalment | 05/09/2019 | 2,258,634.48 | € 18,000 |
|  | 3nd instalment | 18/09/2019 | 749,835.49 | € 6,000 |
| *(add lines if needed)* | etc. |  |  | € |
| **Total from Wilde Ganzen** |  |  | **(a) 10,726,121** | **(b) € 82,074** |
| **Average exchange rate: (a)/(b) = 1 € NPR. rate 130.69**  *Use this rate to calculate the* ***EURO value*** *of other income and of the expenditures for the project (table 2)* | | | | |

**In case the instalments from Wilde Ganzen were received in Euro or US Dollars and expenses have been incurred in local currency the currency exchange documents have to be submitted as supporting documents.**

**2. Expenditures for the project (table 2)**

*Please add lines if necessary*

|  |  |  |  |
| --- | --- | --- | --- |
| **Actual expenditures** | | | **Approved budget \*)** |
|  | | |  |
| *Name of your currency* | NPR. |  |  |
| *Average exchange rate (from table 1):* | 130.69 = 1 euro | |  |
| *(add lines if required)* | your currency | **EURO** | **EURO** |
|  |  |  |  |
| ***building and drilling*** |  |  |  |
| - School hostel building incl. kitchen, storage, dining | 2,605,212 | 19,934.30 | 26,427.52 |
| - 2 Class rooms | 2,364,905 | 18,095.53 | 13,031.59 |
| - School hall repair | 677,197 | 5,181.70 | 7,728.52 |
| - Water supply | 150,000 | 1,147.75 | 1,147.75 |
| - Boundary wall | 450,000 | 3,443.26 | 3,443.26 |
| - Challa school repair incl. water supply, class rooms | 2,964,472 | 22,683.24 | 21,706.42 |
| ***subtotal*** | **9,211,786** | **70,485.78** | **73,485.06** |
|  |  |  |  |
|  |  |  |  |
| ***equipment / inventory*** |  |  |  |
| - Challa school furniture | 261,854 | 2,003.62 | 931.54 |
| ***subtotal*** | **261,854** | **2,003.62** | **931.54** |
|  |  |  |  |
| ***staff/volunteers training*** |  |  |  |
| - |  |  |  |
| - |  |  |  |
| ***subtotal*** |  |  |  |
|  |  |  |  |
| ***project management and supervision*** |  |  |  |
| - Project Management/ Supervision/ Gov. Monitoring | 1,252,481.25 | 9,584.60 | 7,657.40 |
| ***subtotal*** | **1,252,481.25** | **9,584.60** | **7,657.40** |
|  |  |  |  |
| ***other expenditures*** |  |  |  |
| - |  |  |  |
| ***subtotal*** |  |  |  |
| **TOTAL actual expenditures for *this project*** | **10,726,121** | **€ 82,074** |
| Total of approved budget \*) |  | | **€ 82,074** |

\*) Agreed budget when the project was approved by Wilde Ganzen.

The following supporting documents will have to be provided:

- A list detailing each item of expenditure matching the total amount in table 2

- Supporting documents as stated in the collaboration agreement

**3. Income and expenditures (table 3)**

Please provide an overview of the total income and the total expenditures.

|  |  |  |
| --- | --- | --- |
|  | **In your currency** | **In Euro** |
| **Total income *(table 1)*** | **10,726,121** | **82,074** |
| **Total expenditures *(table 2)*** | **10,726,121** | **82,074** |
| **Balance** | **0** | **0** |

**4. Explanation and justification**

The project expenditures should follow the agreed budget. In some cases this will not have been entirely possible. If this is the case, we need an explanation of the differences between the agreed budget and the actual expenditures.

Please give us a detailed explanation especially in the following cases:

a) a major (more than 10%) difference *within* each subtotal budget and expenditures;

b) a major (more than 10%) difference *between* subtotals budget and expenditures;

c) a *negative* or a *positive* balance between income and expenditures:

- in the case of a *negative* balance, we need an explanation how this deficit has been financed;

- in the case of a *positive* balance, please state how this money will be used.

N/A

**C. DECLARATION ON THIS REPORT**

As a representative of The Nepal Trust, I declare that to the best of my knowledge the information provided in this report is complete and correct.

Name and Stamp of your organisation: Date: 3 December 2019

The Nepal Trust



Your name and function: Your Signature: 

Jeroen van den Bergh

Country Director

Checked by:

Stichting Nepal, Netherlands



Please, email this form to [servicedesk@wildeganzen.nl](mailto:servicedesk@wildeganzen.nl). Thank you!